

**Position Title** : **Nurse I (Female)**

**Place of Assignment** : PRC Central Office  
P. Paredes, Nicanor Reyes St, Sampaloc, Manila,  
1008 Metro Manila

**Qualifications:**

**Education:** Bachelor of Science in Nursing  
**Experience:** None Required  
**Training:** None Required  
**Eligibility:** RA 1080 (Registered Nurse)  
**Others:** Computer Literate

**Job Description**

- Assist the Medical Officer in the provision of first aide treatment;
- Participate in the dissemination of information on health matters;
- Monitor employees with health concern and conduct online consultation;
- Coordinate with the Medical Officer for the provision of needed health facilities, medicine, and supplies;
- Monitor and evaluate the implementation of health programs and projects;
- Coordinate with the local government, other government agencies, NGOs, and other stakeholders for an effective and integrated health program implementation;
- Prepare program reports/monthly accomplishment;
- Perform other related functions as may be assigned.

**Salary**

Equivalent to SG 15 plus 20% Top-up

**Mode of Employment**

Job Order

*Interested and qualified applicants must submit their Letter of Intent together with the following documents:*

- Duly accomplished and **NOTARIZED** Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017 which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph))
- Photocopy of Transcript of Records
- NBI Clearance
- TIN

Qualified applicants are advised to email their application not later than **24 June 2023** to:

**KHRISTINE S. LABAO**  
Administrative Officer V (HRMO)  
P. Paredes St., cor, N. Reyes St., Sampaloc, Manila\_  
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